

Proposal & project structure

Scientific & Technical Issues

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State of mind



- ~~You ask the EC to fund your research~~
- You help the EU to solve its problems!

Proposal structure



- 3 criteria = 3 chapters
 1. Scientific & Technical Quality
 2. Implementation
 3. Impact
- Template in Guide for Applicants

1. Scientific and/or technical excellence



- Read Work Programme (topic)
- Read Guide for Applicants
- What will I do?
- How will I do it?
- How to present my IDEA as a good PROJECT

1. Scientific and/or technical quality



1.1 Concept and Objectives

1.2 Progress beyond the *state-of-the-art*

1.3 S/T Methodology and associated work plan

1.1 Concept and objectives



- **Relevance to the topic addressed in the call**
Does your project meet the topic requirements?
- **Concept of your project**
What are the main ideas that led you to the proposal?
- **S&T objectives**
Achievable, measurable and verifiable

1.2 Progress beyond the *state-of-the-art*



- **State-of-the-art**

Current state-of-the-art and its limitations

- **Expected advance resulting from your project**

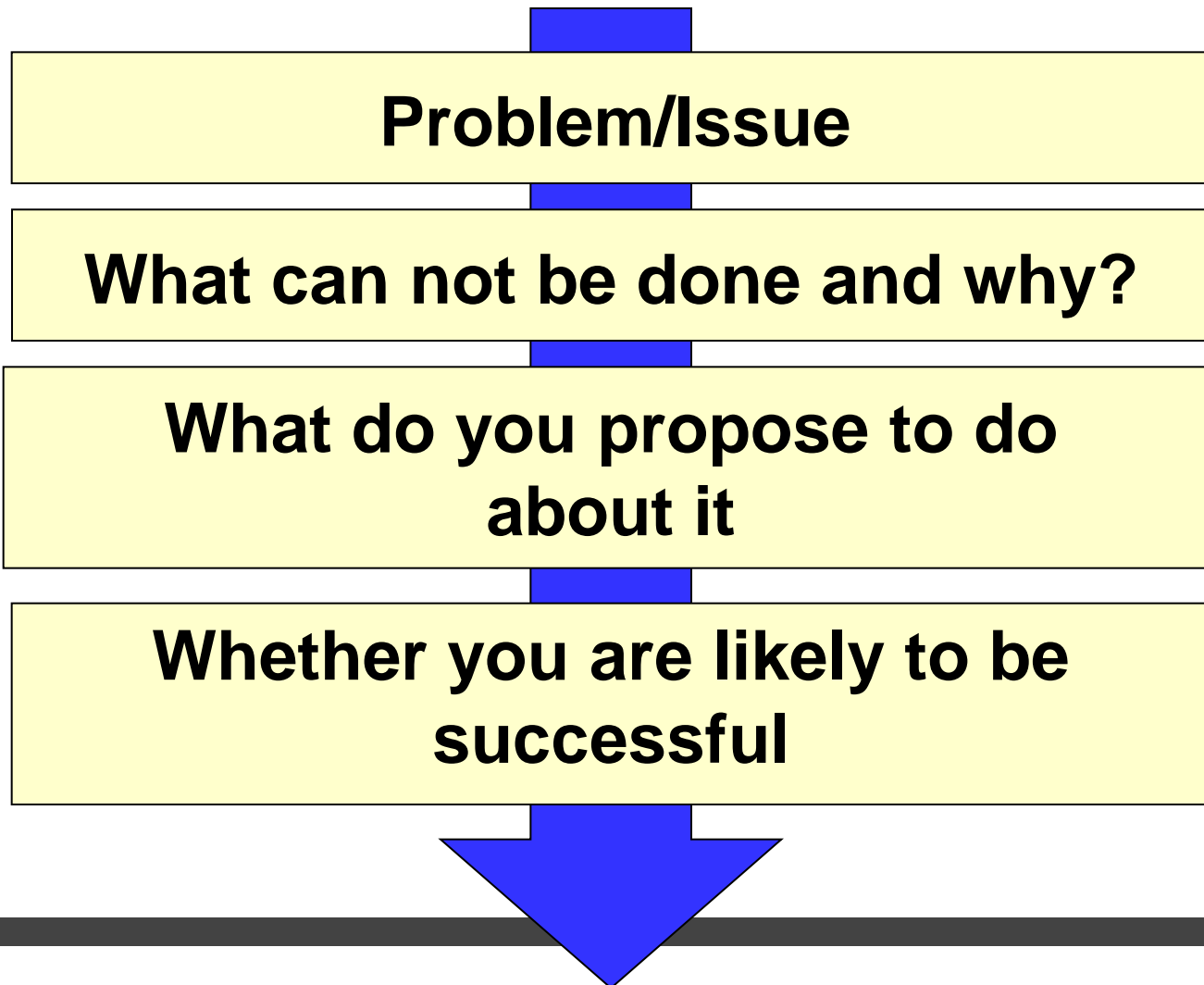
What can you do about it?

1.3 S/T methodology & associated work plan



- **Overall strategy of the work plan**
WPs, contingency plan, other activities
- **Timing of different WPs**
Gantt Chart
- **Detailed work description**
Tables provided by EC, WPs, deliverables, milestones, personnel effort
- **WPs interdependencies**
Pert diagram

S&T quality in summary...

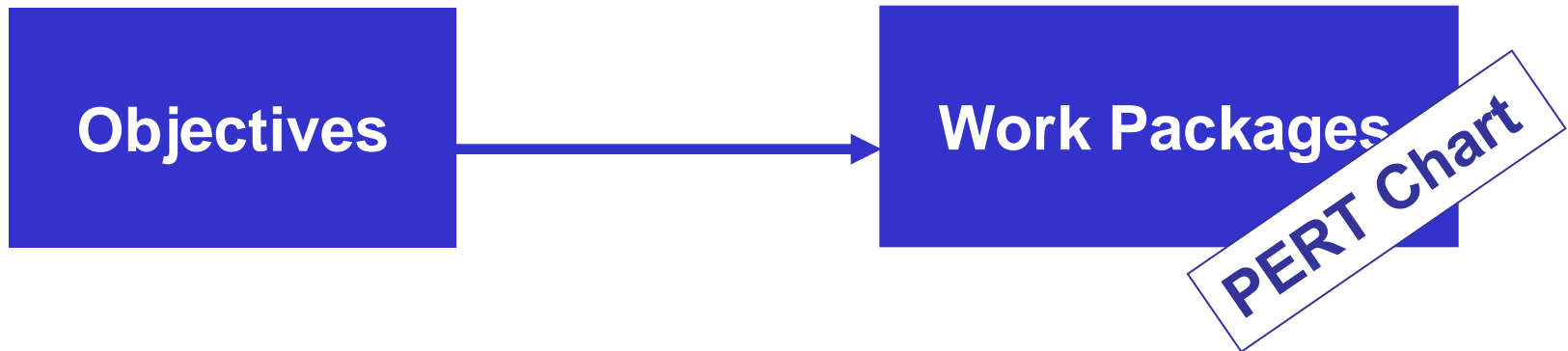


Project structure (1)



Evaluators are briefed to look for clear progress beyond state-of-the-art!!

Project structure (2)



Division into Work Packages should follow from the objectives!

Work Packages



- Number must be appropriate to the complexity of the proposed work
- Cover a major element of the project
- Multidisciplinary
- Clear description of expected output
- Define a few main tasks
- Define subtasks that allow clear participant contribution

Project structure (3)



Deliverables should follow from the Work Packages (subtasks)!

Project structure (4)



For all deliverables you can do a risk assessment, if there is significant risk then the deliverable is a Milestone

Line of reasoning



**Problem
State of the art**

Objectives

Work Packages

Deliverables

Milestone

Final few tips (1)



- Convince the evaluators to fund your proposal with clear objectives and Pert diagram
- First Impressions count!
- Don't write the proposal like a scientific paper

Final few tips (2)



- Be realistic
- Describe the planned activities in detail
- Use the tables provided in the GfA
- Get the help of your local NCP

Be aware that it is a competition!!

EU National Contact Points (NCPs)



- Networks for Information and Assistance for Proposers in EU RTD Programmes
 - established by national or regional authorities
 - information and training by European Commission

Main tasks:

- Informing, awareness raising
- Advising and assisting
- Training
- Partnersearch
- Signposting



Assuring transparency & equal access to FP7

- ETNA – European Transport NCP Alliance
 - Reinforcing the network of Transport NCP
 - www.transportncps.net



Thank you for your attention!



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